

**OSPA Intergroup Meeting**  
Phone Number: (605) 472-5674 / Access Code: 175945#  
Sunday, December 1, 2019  
**Business Meeting Minutes**

Meeting called to order: 12:15pm Eastern

1. Opened with the We Version of the Serenity Prayer
2. Service
  - a. Chair - Molly
  - b. Secretary - Cassidy
  - c. Timer - Greg
3. Reading of the Twelve Traditions of OSPA - Maria
4. Introductions - 4 members in attendance Greg, Molly, Maria, Cassidy
5. Meeting Minutes
  - a. Approval of previous month's Meeting Minutes
    - i. Seconded
    - ii. Motion passes 4 Y, 0 N

1) **Reports**

2) Treasurer - Greg

- a) Starting balance as of 11/1/19: \$1,151.32  
Donations: \$112.00  
PayPal fees: \$5.83  
Ending balance as of 11/31/19: \$1,257.49

3) Webmaster - Molly

- a) Google Analytic Statistics for November, 2019: 349 sessions, with 217 total users, of which 187 were new users. 17 countries were represented in the last month. There were 1,066 page views. Average session duration was 2 min, 43 seconds.
- b) Webmaster is trying to get a better understanding of what this data means.
- c) Looked at some material 2 minutes is average and
- d) The website committee meeting will be at 12 noon, EST on this phone line the following week, December 8, 2019. The current webmaster inherited the website and has kept content the same but moved things around. Would like to include OSPA members in the making of decisions about content. Anyone is welcome.

4) Support Emails - Molly & Cassidy

- a) Average of 2-3 emails coming in per week. Very manageable.
- b) With next elections looking for one person only.

5) Chip Representative - Jamie

- a) Not present at the meeting. Lengthy report provided. A motion is made to postpone delivering her report until she is present at the next intergroup meeting to go over it.

**Old Business**

- 1) Question of where to put the Twelve Qualifying Questions on the website, now that they have been accepted as OSPA approved literature.
  - a) Question of whether this should be left for the Website Committee meeting next Sunday.
  - b) Discussion and Suggestions: a) something immediately visible to newcomers, either immediately on the homepage or under the Newcomers tab. b) The Twelve Qualifying Questions should go on the landing page, very visible, in red.
  - c) Webmaster acknowledges the suggestions and takes from them that the group wants the Twelve Qualifying Questions to stand out.
    - i) Motion: The topic needs more discussion and ought to be further discussed at the website committee.
    - ii) Motion seconded
    - iii) Motion Passed, 3 Y, 1 N

**New Business:**

- 1) **Elections**
  - a) Quarterly Positions (January - March, 2020)
    - i) Intergroup Chair: Maria (volunteering for just January)
    - ii) Intergroup Secretary: Cassidy
    - iii) Support Emails: Maria
  - b) Six month Positions (January - June, 2020)
    - i) Intergroup Treasurer: Greg
    - ii) Webmaster: Molly

\*The given the last Intergroup Chair stepped down, the position will continued to be filled meeting-by-meeting on a volunteer basis until we find someone permanently.

- 2) **Outreach Committee or Position Discussion**
  - a) The idea came out of the idea of that we want to reach more people.
  - b) Member suggests that given it is hard to fill the most basic positions, we aren't able to create this position or committee yet.
  - c) Member suggests that perhaps it would be worth having a single meeting on the topic to discuss it and explore what we would like from this service.
    - i) Motion: Table further discussion on an Outreach Committee or Position to the next meeting.
    - ii) Seconded
    - iii) Passes 4 Y, 0 N

- Motion to close business meeting
- Close meeting with the Serenity Prayer
- Meeting adjourned: 12:52 pm Eastern

**Next Meeting Date:** January 5, 2020 - 12:15pm Eastern

**Items Carried Over as Old Business:**

- Election of a Chair person for February and March, 2020
- Where the 12 Qualifying Questions will be posted on the OSPA Website
- Question of having an Outreach Committee or Service Position going forward