

OSPA Intergroup Meeting

Phone Number: (605) 472-5674 / Access Code: 175945#

Sunday, September 01, 2019

Business Meeting Minutes

Meeting called to order: 12:16pm Eastern

1. Opened with the We Version of the Serenity Prayer
2. Service
 - a. Chair – Greg
 - b. Secretary – Debbie not present, Amy volunteers
 - c. Timer – Sachi
3. Reading of the Twelve Traditions of OSPA – Molly
4. Introductions – 4 members in attendance (Sachi, Greg, Amy, Molly)
5. Approval of Previous Meeting Minutes
 - a. No Amendments
 - b. Motion to approve the minutes as posted on website
 - i. Seconded
 - ii. Motion passes 2 Y, 0 N, 1 A

Reports

1. Treasurer – Greg
 - a. Starting balance as of 8/1/19: \$1,021.91
Donations: \$32.00
PayPal fees: \$2.01
Distributions: \$0
Ending balance as of 8/31/19: \$1,051.90
 - b. No spending plan created yet
 - c. If other expenses or questions are needed, please contact via email
2. Webmaster – Molly
 - a. Google Analytic Statistics for August: 396 sessions, with 267 total users, of which 248 were new users. 22 countries were represented
 - b. Compared to last month, increase of 5%, 9.25% new users, 4.95% increase in sessions
 - c. Website committee
 - i. Only one person has shown interest. If anyone is interested email the webmaster
 - ii. Will send out email blast to all of OSPA phone list
3. Support Emails – Lise
 - a. 11 inquiries received and replied to
 - b. Resigned from the position
 - c. Duties of position

- i. Answer 2-3 emails/week
 - ii. Relay meeting information and newcomer questions
 - iii. 10-15 minute commitment per week
 - iv. Needs diligence and care with email inquiries
 - d. Molly stepped up for this position, no second or vote taken
4. Chip Representative – Jamie
 - a. Not present and no report sent
 - b. Sachi volunteers to reach out to Jamie and ask if she is still active in the position and if so, to email the Chair (Rebekah) with a report

Old Business

1. None

New Business

1. Elections for Open Positions
 - a. Secretary
 - i. Amy volunteers
 - ii. Seconded
 - iii. Motion passes 3 Y, 0 N, 0 A
2. Time frame for posting the agenda and minutes to the website
 - a. Motion to post the agenda one week prior to the meeting and the minutes one week after the meeting
 - i. Seconded
 - ii. Discussion – noted this is as long as both the agenda and minutes are both received by these times
 - iii. Motion passes, Motion passes 3 Y, 0 N

- Motion to close business meeting
- Meeting adjourned: 12:37pm

Next Meeting Date: October 6, 2019 – 12:15pm Eastern

Items Carried Over as Old Business:

1. n/a