**OSPA Intergroup Meeting - December 2020**

Sunday 6th December 2020

Chair: Greg

Secretary: Gemma

In attendance: Greg, Gemma, Maria, Julie, Amy, Katerina, Jennifer

1.Call meeting to order: 12:15 EST

Opened with the “we version” of the Serenity Prayer:

*God, Grant us the Serenity to*

*Accept the things we cannot change*

*Courage to change the things we can*

*and Wisdom to know the difference.*

2: Reports:

 **Treasurer:** Greg

 Opening balance: $1802.79

* $10.65 Expenses (PayPal fees)
* $14:99 Zoom subscription
* $252 Donations

Closing Balance: $2029.15

 **Email support:** Gemma

7 new enquiries

2 marketing emails

*Comments/Questions:*

* Does anyone make contact with a question about how to find meeting information?
* Gemma: No specific enquiries received since giving service but if specific questions arise will will bring to webmaster/intergroup attention.

 **Webmaster:** Maria

 927 Users

861 new users

1469 sessions

42 countries represented (12 more than last month)

Most visited pages:

1. Schedule 32%

2. Homepage 27%

3. Literature 7%

4. Qualifying questions 6%

* Webmasters report has been sent to osparecovery@gmail.com
* Additional information is available from google analytics; contact webmaster for details.
* Donation section has been updated to resolve previous payment issues.
* Discussion about improving navigating meeting links on the website; Webmaster confirmed that she can fix this.

**Chip representative:** Julie

* Nothing new to report this month.
* Affirmed previous discussion about forming a committee but no further actions have been taken yet.
* Julie: Intends to stand down from the position at the end of term.

3. Election of service positions:

**Chair:** Katerina (January & February)

No oppositions, approved

**Secretary:** Gemma (January & February)

No oppositions, approved

**Treasurer:** Greg (January)

No oppositions, approved

**Chip representative:** Vacant position

* Julie is in possession of the chips .
* Greg: Nee expressed an interest in the position. Nee to contact chip rep to discuss further.

**Webmaster:** Maria

Approved

* Maria: If anyone is interested in being a webmaster please discuss with me, happy to pass on the role and give training.

**Support emails:** Gemma

No oppositions, approved

4. Old Business:

Greg: Was there any further discussion on the WhatsApp group?

* No comments.

\*

Katerina: What was decided about where Intergroup minutes will be stored?

* Intergroup meeting minutes are uploaded to the website.

5: New Business:

***Discussion:*** *Create an intergroup representative service position for each OSPA meeting who would represent their meeting at Intergroup.*

* Maria: Idea based on experience of other programs' structure. May help to secure more people attending this meeting.
* Also suggestion to put Intergroup job descriptions on website to increase attendance/service offers.

***Discussion:*** Put intergroup job descriptions on the website, we could include what an intergroup representative is?

* Suggestion to write descriptions and put information on the website directly, not as a clickable document for simplicity so it doesn’t open in a new browser window/download.
* Amy expressed willingness to be part of the committee but with support from another fellow.
* Gemma agreed to work with Amy and Maria stated that she is happy to be included in the process; not specifically writing the text but putting it up on the website.

*\*\**

***Motion:*** *to use the OSPA Zoom account for a new meeting on Tuesdays at 2pm EST.*

*Seconded*

*Discussion:*

* *In April Intergroup we will be revisiting use of the Zoom account for all of OSPA; raising awareness that things may change in April.*
* *Gemma to send information about the meeting to the webmaster.*

***Motion amended:*** *requesting use of the Zoom account until April 2021.*

*Vote: Y7, N0, A0*

*Motion passed*

* *Gemma to reach out for support in setting up the meeting so as not to change settings which may affect other OSPA groups.*

*\*\**

***Discussion:*** *Definition of an intergroup representative and strategy on how to communicate that each group could have one.*

* Intergroup could function with representatives from autonomous groups; each person could have 1 person committed to attending but Intergroup would still be open to all members.
* Clarification required on the role of the representative.
* Concern expressed about whether only representatives could vote.
* Concern expressed about mandating this decision into other groups, ie ‘getting into their business.’
* OSPA Intergroup is currently functioning like a General Service Board. Technically, Intergroup would be a service between the General Service Board and individual groups. Should we be called General Service Board?
* Traditions and structure are not negotiable. Stop thinking of OSPA as small; OSPA has grown a lot in the past year and still growing so the structure is important.

***Decision:*** *Tabled to next month for new business.*

6. Items tabled to January 2021 intergroup meeting:

* Intergroup representative service position for each autonomous group and how this position will be defined/communicated to groups.
* Terms of Treasurer position; currently 1yr minimum membership of OSPA required, does this need to be reviewed?
* Social Media representative: OSPA has 3 active social media accounts (1 of which we are locked out of) Do we need a rep?

7. Next Intergroup Meeting Date: 3rd January 2021, 12:15pm EST.

*Meeting closed with we-version of the Serenity Prayer 13:17 EST.*